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Bobbie Davis
110 S. Sycamore
Room 201
Carthage, TX 75633

December 2, 2021

Dear Bobbie,

Enclosed is a proposal to scan onsite then pick up 25 of your old Probate Books for preservation.

As I went through these books it appears all are in need preservation!

The prices in the proposal will be good for your budget year starting in January 1, 2022.

I appreciate your past business and please let me know if you have any questions!

Sincerely,

A handwritten signature in black ink, appearing to read "Tommy Ellis". The signature is fluid and cursive, with a large, stylized "T" and "E".

Tommy Ellis
Sales Manager

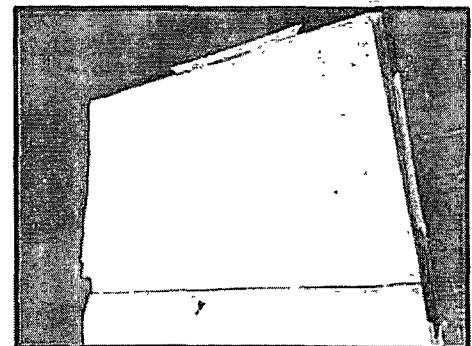
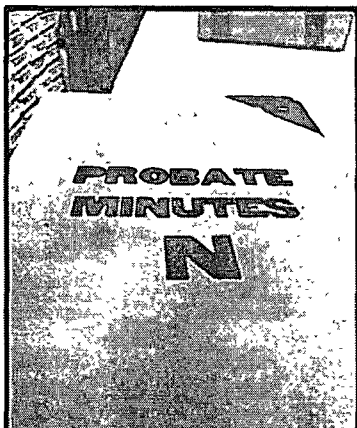
Proposal #:00132105A
Panola County Clerk

Comments:

This proposal reflects the following estimated charges.

- Full book restoration for the volumes listed.
- Raw scan at pickup time with copy left for county to use while books are offsite- New 3/4 fab binders with buff index tabs
- Delivery of books and processed images back to county upon completion of project
- It is estimated that these 25 original books will require 46 new binders (final billing will be for actual number used) Final billing will be for actual number of pages processed in books.
- Blank pages will be wrapped and returned to county no charge on blank pages.

Probate Minutes A	Complex1 Restoration (1 Binder(s)	Estimated 300 pages
Probate Minutes B	Complex-1 Restoration (2 Binder(s)	Estimated 500 pages
Probate Minutes C	Complex-1 Restoration (1 Binder(s)	Estimated 420 pages
Probate Minutes C-E	Complex-2 Restoration (2 Binder(s)	Estimated 800 pages
Probate Minutes D	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes D-1	Complex-1 Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes E-G	Complex-1 Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes F	Complex-1 Restoration (2 Binder(s)	Estimated 480 pages
Probate Minutes G	Complex-1 Restoration (2 Binder(s), 1 Indexes)	Estimated 636 pages
Probate Minutes H	Complex-1 Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes I	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes J	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes K	Standard Restoration (2 Binder(s)	Estimated 660 pages
Probate Minutes L	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes M	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes N	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes O	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes P	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes Q	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes R	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes S	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes T	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes U	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes V	Standard Restoration (2 Binder(s)	Estimated 640 pages
Probate Minutes W	Standard Restoration (2 Binder(s)	Estimated 640 pages



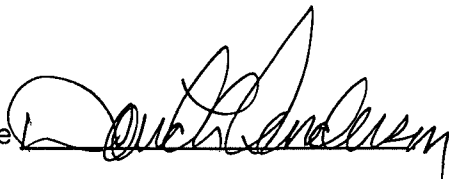
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This proposal is good until February 28, 2022

Description	Quantity	Price	Ext Price
<u>Service</u>			
Premium Book Restoration Standard (Binder not included)	10,260	\$4.20	\$43,092.00
Premium Book Restoration Complex-1 (Binder not included)	4,256	\$5.00	\$21,280.00
Premium Book Restoration Complex-2 (Binder not included)	800	\$5.60	\$4,480.00
Recorder Binders 18 X 11.5 Fab Red 3/4 Leatherette Fab Binders Gold Trim, Hinge Covers, Lettering as defined by customer	46	\$355.00	\$16,330.00
Buff A-Z Alphabet Divider Sheets	1	\$79.00	\$79.00
Pickup/Delivery Trip	2	600	\$1,200.00
Proposal Total: \$86,461.00			

Customer Acceptance



Dated

12-21-21